Industrial Action – Strike Notification Form

Please complete this form in full and return to your Head of Department who should return it to Human Resources at [industrial.action@sheffield.ac.uk](mailto:industrial.action@sheffield.ac.uk). If you have any queries please contact your HR Team.

Name:

Department:

Payroll Number: (*please note this is* ***not*** *your uCard number)*

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| Declaration of strike action  I confirm that I have taken part in strike action on the following day(s): | | |
| Week 1 | Please Tick | If you work part time, please insert the number of hours you were scheduled to work beside each day, eg 9am to 3pm with a 30-minute lunch break, insert 5 ½ hours |
| Monday 25 November 2019  Tuesday 26 November 2019  Wednesday 27 November 2019  Thursday 28 November 2019  Friday 29 November 2019 |  | Monday: *e.g. 7*  Tuesday:    Wednesday:  Thursday:  Friday: |
| Week 2 | | If you work part time, please insert the number of hours you were scheduled to work beside each day, eg 9am to 3pm with a 30-minute lunch break, insert 5 ½ hours |
| Monday 2 December 2019  Tuesday 3 December 2019  Wednesday 4 December 2019 |  | Monday:  Tuesday:  Wednesday: |
| I understand that I am not entitled to my normal contractual pay for the day/s of strike action and that 1/365th of my annual salary will be deducted for each of the days that I participated in the action. See [Frequently Asked Questions](https://www.sheffield.ac.uk/staff/industrial-action/faqs) for further details.  We will aim to spread deductions as follows: strike days taken in the first four days (25-28 November 2019) will be deducted in January 2020 and strike days taken in the second four days (29 November to 4 December 2019) will be deducted in February 2020. To enable this, UCU have agreed to ask members to submit strike notification forms within one week of strike action ending. Therefore, the form will need to be received in HR by **11 December 2019.** | | |

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| Pension contributions  To ensure continuity of USS pension scheme membership, on this occasion, the University will pay the employer’s contribution as though the striking member had worked on the strike day. This means that the University will also then deduct any employee contribution due (including additional contributions), based on the full notional pensionable salary that would have ordinarily been paid, unless you request otherwise.  For the current period of industrial action the USS pension scheme has put in place an arrangement for death in service and ill health cover to remain in place where full contribution are not maintain. If you do **NOT** wish USS pension contributions to be deducted for the period that you are on strike please tick here:  I confirm I do **not** wish to accrue pension benefits for day(s) that I have participated in strike action. |

Date form completed:

Please email this form to your Head of Department, who should return it to Human Resources at [industrial.action@sheffield.ac.uk](mailto:industrial.action@sheffield.ac.uk)

**If completing in hard copy:**

Print Name:

Signed:

Head of Department Print Name:

Head of Department Signature: